



November 2017

Dear Parents and Carers

Lunchtime Arrangements

If you wish to change your child's lunchtime arrangements, we require a minimum of two weeks' notice and a form must be collected from the School Office and completed beforehand. This ensures that enough school meals are ordered and paid for.

Just a quick reminder about how lunchtime runs on a Friday :

Home dinners: All children collected from classrooms at 12.10pm
School dinners: All children collected from classrooms at 1.00pm (gates open at 12.50pm)

All children in Reception Class, Year 1 and Year 2 are entitled to Universal Free School Meals.

For children in Key Stage 2 who are not entitled to Free School Meals, meals are charged at £2 per day/£10 per week. Please pay for school meals on a Monday, this allows us to process payments in a timely manner and helps us all keep track of what is owed.

Change can be collected from the School Office on

If you require any further information, please speak to a member of staff in the School Office.

Kind regards

Mrs Topp
School Dinner Collector